

# CADDY

Winter, 2011

Volume 23, Number 1

**New Year, New Look!**  
**Check out our remodeled Caddy**

## UPCOMING EVENTS

- > **St. Patrick's Day Party**  
Saturday, March 5,  
from 7-11.
- > **Neighborhood Watch**  
**Meeting—March 10**  
7PM
- > **Spring Yard Sale** Satur-  
day May 7, From 8-2.  
Pick up balloons begin-  
ning April 18.
- > **PHOTO ID Sessions**  
Monday, May 16 6-7:30  
Monday, May 16 6-7:30
- > **Golf Tournament**  
Saturday, September 16

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## ANNUAL MEETING, MARCH 17, 2011

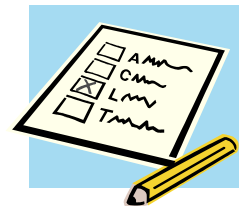
The Annual Meeting for Glenwood Community Association will be held at the Glenwood Community Center on Thursday, March 17, 2011. **Registration will begin at 6:30pm and the meeting will start at 7pm.**

There are two board members up for re-election. You will soon receive a proxy in the mail. Your assessments must be paid, and the proxy must be filled out correctly to be valid and counted. **All homeowners must sign and date the form and each signature must be witnessed.** Your proxy may be assigned to a person that will attend the meeting in your place.

Examples are a neighbor whose dues are paid, or a board member whose names are listed on

the top of the next page. If you are unsure as to how to complete the proxy, please see sample inside or contact the office. Please note that employees will not be voting at the meeting. Please do not assign your proxy to them, as it will not be counted.

If you attend the meeting, your proxy will be returned to you at check in, so you can vote yourself.



## ASSESSMENTS

The first installment of your 2011 assessments was due as of January 31, 2011. Late fees were assessed as of February 1. The next installment is due May 1, 2011 and will be considered late if not received by May 31, 2011.

Coupon books were mailed out in December for payment of 2011 assessments.

**Please do not send a check, including Internet checks, directly to the bank without a coupon. It will delay the posting of your payment.**



## GLENWOOD BOARD AND COMMITTEES

Britt Lipscomb, President  
Richard Dodd, Vice President  
Susan Cotthaus, Sec/Treasurer

Dan Baxter

Bob Evans

Petrina Young

William Salisbury

Joseph Van Putten

### Association Manager:

Carol Lare

### Administrative Assistant:

Marie Werle

### Community Inspector:

Alan Slifer

## GLENWOOD COMMUNITY ASSOCIATION

2097 Round Hill Drive  
Virginia Beach, VA 23464  
Phone: 471- 6370  
Fax: 471- 6294

### E-Mails:

manager@glenwoodca.com  
admin@glenwoodca.com

### Business Office Hours:

Hours: Mon.- Fri. 9AM-5PM

### Board Meetings

3rd Thursdays @ 7pm

### Committees

Caddy Editor/Child Care Ads: Susan Cotthaus

Covenants: Darlene Dodd

Neighborhood Watch:  
Jim Sherman - 748-7920

**Advertising-  
Architectural Control-  
Recreation-**

Please Contact Office

## NEWS BRIEFS - SUSAN COTTHAUS

### BUSINESS OFFICE HOURS

Remember our **Glenwood Office is open for business from MONDAY-FRIDAY from 9am-5pm** except holidays. If the Community Center is occupied other than during business hours, it is due to a private party, and the **office is NOT open**.

### “Am I Witnessing a Crime”

In this issue, we have provided information passed along by the Virginia Beach Police Department. There are times when the office receives calls noting suspicious behavior-after the fact. The office staff advises residents to contact police. Often residents are

reluctant to call the police for fear they are overreacting. If you see someone or a group of people “hanging out” where they should not be, or parked along the side of the road for more than a few minutes, report the matter to the Non-Emergency Line. The police can come out and do a field interview to determine if there are any reasons to be concerned.

The same holds true for the parks and community center. If there is no function taking place in the community center, or the pool is not open, there should be no one in the parking lot, or around the building and pool.



### COMMUNITY DROPBOX

The dropbox is located at the front of the building, so that you will be able to drive up to it and drop off any items that you have for the office including your assessment payments without getting out of your car. Any association correspondence may be placed in the dropbox. It is checked daily.

### GLENWOOD WEBSITE:

Have you visited our website yet? You can download forms that you might need, see pictures of past events, follow the calendar of things happening in the neighborhood and lots more.

[www.glenwoodca.com](http://www.glenwoodca.com)



**There will be a Neighborhood Watch meeting on March 10<sup>th</sup> at 7pm in the Community Center.**



## MODIFICATIONS AND/OR ADDITIONS

Please remember to submit an application prior to having any changes made on your property. This includes but is not limited to sheds, paint, roofs, room additions, etc. If you are uncertain as to whether or not an application is necessary, we would rather have you err on the side of caution and send one

in. Please be sure to include all plats, plans, dimensions, color samples, etc. necessary to fully explain your change.

Thank you in advance for your assistance in resolving matters before a notice needs to be sent. If you have a question as to whether or not something is in violation, please do not

hesitate to give the office a call.

Applications are on our website under printable forms. The Committee meets every other Tuesday to review applications. All applications must be received by the Monday morning prior to the meeting

## GLENWOOD NEIGHBORHOOD WATCH—by Jim Sherman

Hello everyone, I hope you all had a great holiday. I have a few things to mention to you to start off the New Year.

There will be a Neighborhood Watch meeting on Mar. 10<sup>th</sup> at 7pm at the Community Center. We need Block captains for some areas in the neighborhood in which we are lacking participation. The home phone # on my old business card is wrong. The correct # is 757 495-0794. The cell phone # is correct 757 748-7920.

Things have been pretty quiet in our area of the 4<sup>th</sup> Precinct, but

as usual please report any suspicious activity to the **non emergency # 385-5000**.

Anyone interested in becoming a member of our Neighborhood Watch, please contact me or you can stop by or call the Glenwood Office @ 471-6370, to leave your name and phone number and I will be in contact with you.

Thanks for your help and support

**REMEMBER TO REPORT ALL Suspicious Non Emergency events to 385-5000 and**

**ALL EMERGENCIES to 911.**

### *Editors Note:*

*Jim has done a great job in his first year, but he needs your assistance. You can call him and give him your information on the phone, so we can get more of our Glenwood Community registered as a Neighborhood Watch Community*



## GLENWOOD CALENDAR OF EVENTS FOR 2011

All Events held at the Community Center/Pool

**MARK YOUR CALENDARS NOW!**



March 5 - Saturday – Adult St. Patrick’s Day Party 7-10pm – Catered by Footers

March 10 - Thursday -Neighborhood Watch Meeting-7pm-Bring a Friend-We need more members to be involved!

March 17- Thursday - Annual Meeting sign in at 6:30pm Meeting starts at 7pm

May 7 - Saturday - Glenwood Yard Sale- 8am-pm -Advertisement in paper - Green Balloons available at office

May 16 - Monday - Recreation Photos 6-7:30pm. (Cards received last year are good for this season only).

May 24 - Tuesday - Recreation Photos 6-7:30pm

May 28 - Saturday - Pool Opens for the 2011 Season -11AM and 8:00PM Daily, except during inclement weather.

June 1 - Wednesday - Recreation Photos 6-7:30pm

June 4 - Saturday - Recreation Photos 6-7:30pm

June 14 - Tuesday - Recreation Photos 6-7:30pm

June 17 - Friday - Teen Pool Party 7-9pm - Pizza (for rising 6th graders and up)

June 18 - Saturday - Adult Pool Party – Picnic Theme, bring a dish to share-hot dogs, hamburgers, sausage and drinks provided.

June 25 - Saturday - Family Swim 7-10pm- All children MUST have an adult present entire evening-Pizza, weather permitting.

July 6 - Wednesday - Recreation Photos 6-7:30pm

July 15 - Friday - Teen Pool Party- 7-9pm – Giant Subs

July 16 - Saturday - Adult Pool Party- 7-10pm Chicken Wings/Tenders –bring summer salad/dessert to share

July 18 - Monday - Recreation Photos – 6-7:30pm

July 23 - Saturday - Family Swim 7-10pm, All children MUST have an adult present the entire evening-Pizza, weather permitting.

August 3 - Tuesday - Recreation Photos 6-7:30pm – Last for the Season

August 19 - Friday - Teen Pool Party 7-9pm - Ice Cream Social

August 20 - Saturday - Adult Pool Party- 7-10pm – International Night- bring a dish of your nationality to share

August 27 - Saturday - Family Swim 7-10pm, All children MUST have an adult present the entire evening-Pizza, weather permitting

September 5 - Monday - POOL CLOSSES FOR THE SEASON AT 6PM

# CHILD CARE PROVIDERS

If you would like to have your name added to this listing, please contact the office. Please check prior to the 1st of each month to ensure a listing in the next issue. NOTE: THESE ARE PAID LISTINGS ONLY, NOT ENDORSEMENTS BY THE ASSOCIATION. (Providers names will be rotated with each Caddy issue). Payments of \$15.00 an issue or \$50.00 for an entire year for members, may be made the first time you place the ad, and then you would not have to make a payment for each issue. (Four Issues would be a year depending on when you start). Non members please call for rates. **JANUARY 2011**

Shirley Sheldon                      495-7161              6 wks & up, FT/PT, CPR/FA, b/a school, Glenwood school zone.

Joann Lambeth Gamble              471-3926              Virginia Licensed Home Daycare-infant thru preschool, CPR/FA Certified-19 years in business.

### PLACE YOUR DAYCARE AD HERE!



**This is a sample of how your personal proxy should be filled out, substituting your names and property address.**

### GLENWOOD COMMUNITY ASSOCIATION, INC.

#### PROXY FORM

Address \_\_\_\_\_ (Your property address)

I/we, \_\_\_\_\_ Your Name \_\_\_\_\_ AND \_\_\_\_\_ Your Spouses Name \_\_\_\_\_,  
(Print) (Print)

Under the provisions of Article III, Section 5 of the Bylaws, hereby grant(s) (MY) (OUR) proxy to:

\_\_\_\_\_ Jack Neighbor \_\_\_\_\_ who is (**circle the appropriate title**): another Lot Owner; a member of the Board of Directors; a representative acting in my absence for the purpose of establishing a quorum and for casting my votes at the meeting on March 17, 2011, or at any continuation or adjournment thereof.

Check the appropriate box: *You must check one of the following boxes, and if the bottom one is checked, please fill in the names.*

The person named in this proxy may cast my vote for any 2 Candidates for the Board of Directors he or she chooses.

**OR**

The person named in this proxy must cast my vote for the following 2 candidates for the Board of Directors: Candidates running –

Britt Lipscomb, Susan Cotthaus,

(Nominations will also be taken from the floor at the meeting.)

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

### ALL OWNERS OF RECORD MUST SIGN AND BE WITNESSED FOR THIS PROXY TO BE VALID

\_\_\_\_\_  
(Your Signature / Lot owner's signature)

\_\_\_\_\_  
(Spouse Signature / Lot owner's signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_ (Spouses may witness each other's signature)

Address: \_\_\_\_\_ Witness Address \_\_\_\_\_

Address: \_\_\_\_\_ Witness Address \_\_\_\_\_



# St. Patrick's Day Adult Party

Saturday, March 5, 2011, 7-10pm

"Catered by "Footers"

**Corned Beef, cabbage, potatoes and carrots, along with other munchies and dessert will be served**  
**Beer, wine, soda and coffee will be available.**

There is a \$20.00 refundable deposit, per resident couple attending, required. **Cancellations MUST BE MADE at least 24 hours in advance to have your deposit returned. One guest per resident, with a non refundable \$15.00 separate check please. Advance reservations are required.** Please complete the form below and drop it off with your deposit check (no cash) to the office or use the drop box outside of the Community Center. Checks will be returned upon check in.

**NO SHOWS- WILL LOSE THEIR DEPOSITS. YOU MUST BE OVER 21 TO ATTEND.**

**Questions please call the office 471-6370.**

Limit of 160-RSVP NO LATER THAN MONDAY, FEBRUARY 28, AT 4PM

✂- ✂- ✂- ✂- ✂- ✂ Submit the following with deposit to office - ✂- ✂- ✂- ✂- ✂

## Reservation form for St. Patrick's Day Adult Party Saturday March 5, 2011

Acct. # \_\_\_\_\_ (on coupon Book)

Date- \_\_\_\_\_

Please print first and last name for Name tags

Name \_\_\_\_\_

Address- \_\_\_\_\_

Home Phone- \_\_\_\_\_

Cell Phone - \_\_\_\_\_

Ck # - \_\_\_\_\_ for \$ \_\_\_\_\_

Guests \$15.00 ea. Ck. # \_\_\_\_\_ for \$ \_\_\_\_\_

Guests Name) \_\_\_\_\_

**REGISTER EARLY! RESERVATIONS MUST BE RECEIVED BY 4PM FEBRUARY 28**

**NO REFUNDS FOR NO SHOWS.**

Cancellations must be received at least 24 hours in advance.

## REMINDERS

**ALL HOLIDAY DECORATIONS SHOULD NOW BE REMOVED.**

### HOLIDAY LIGHTS REMINDER

All Holiday decorations and lights should now be removed . The ACC guidelines require that the decorations be removed “no later than 14 days after the holiday”.



### SHED REMINDERS

Before erecting a shed in your yard, please remember to submit an ACC application. The sheds must meet the requirements of the ACC Guidelines, which includes, but is not limited to, having the roof shingled to match the house, and having the siding either painted or sided to match the house. Do not forget to include your shed when replacing your roof. If the shingles are changed, on the roof, of the house, they must also be changed on the roof of the shed

### COMMON AREAS

Residents are continuing to use common areas as their own personal dumping ground. The Association has had to pay to pick up your trash, grass clippings, bags of dog feces, and other items. PLEASE DO NOT USE THE COMMON AREAS AS A DUMP. This is particularly a problem along lake banks as grass and other clippings can settle on the bottom of the lakes, which adds to the problems of flooding. If you are pruning your trees, place the piles at the curb, and PLEASE DO NOT DUMP THE BRANCHES IN THE LAKE.

Planting in any common area is prohibited. Some residents have planted beds

### NEED BULK PICK UP?

Go to [vb.gov.com](http://vb.gov.com), click on Bulky Item Collection, and you will be directed to the form to submit your request for pickup. There is a note regarding what the city will not pick up, and then you may place your items at the curb on your regular trash day.

**You may also call 385-4650** to provide your information. **DO NOT PLACE ITEMS AT THE CURB UNTIL YOU HAVE CONTACTED THE CITY FOR THE ITEMS TO BE PICKED UP.**



**PLEASE DO NOT DUMP OR STORE ITEMS IN THE COMMON AREAS**

and trees in the common area. Additionally, residents store items behind their fences, in the common area. The Association **will remove** items planted in the common area and **will dispose of** items stored in the common area. The Association has the right to charge owners to have this work done. Please remove any plantings and personal items from the common area now.

**PLEASE DO NOT** Clear out the lake banks behind your house. Doing so will contribute to the erosion of the lake banks





## POOL PHOTO ID'S

Do you have your pool card from last year? You might think it is very early, but if you do not know the location of your pool cards, now is the time to look. This way you will know the condition of the cards and if they need to be replaced or purchase new ones before the pool season arrives. Cards that have photos that no longer look like your child, receive a free replacement, bring the old card. Cards that have been placed in the washing machine, and do not have the information

clearly printed or the lamination is separated, may be replaced for free. Lost **Cards will be replaced at a cost of \$5.00 for each card, payable at time of replacement.** Don't be caught off guard and not have them ready – Look NOW! **Cards received last year are good for this pool season and do not need to be replaced.** More info in next issue of the Caddy.

## STREET LIGHTS OUT?

**WHO DO YOU  
CALL WHEN A  
STREET LIGHT  
IS OUT?**

Here are the steps to getting individual street lights back on-

1. Take down street and cross street (If able)
2. Find the Number tag on the pole- (Note: There are two numbers, a loop number on the top band and the pole number on the lower band). Public Works and Dominion Power need the bottom number.

3. Go to [www.vbgov.com](http://www.vbgov.com) to report to Public Works. This can be done by:

- Selecting "How do I"?
- "Report a Problem with a Street Light"

You can also call Virginia Power with the information at 888-667-3000.

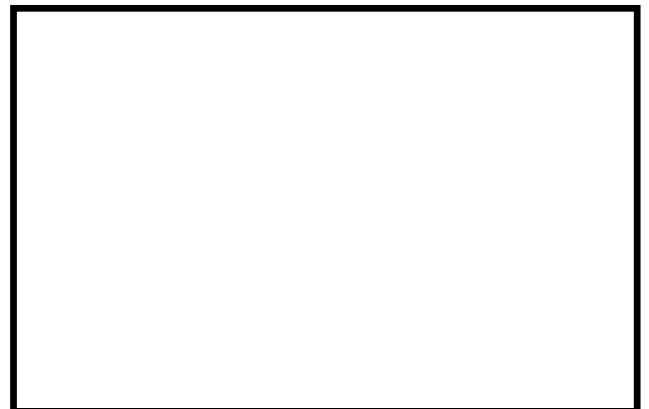
## RESERVATIONS

It is easier to sign up for an event and then cancel, than to get in after the reservation date has passed. Reservations are made and a wait list is started when we reach our limit of **160** for a planned function. Deadline dates need to be followed for caterer planning.

Deposits are returned when advance notice is given that residents cannot attend a function they have signed up for.

Last year, we started requiring **ADVANCE NOTICE** of at least 24 hours for **CANCELLATION** and return of your deposit check.

**All NO SHOWS WILL NOT receive their deposit back as has been noted in all issues of the caddy the last year. This worked quite well and will be continued.**





## IMPORTANT PHONE NUMBERS

Glenwood Elementary	648-2520	<b>Public Information - 24 hours -</b>	<b>311</b>
New Castle Elementary	648-3080	From cell or outside the area	757-385-3111
Rosemont Forest Elementary	648-3640		
Salem Elementary	648-3680	Animal Control Dispatch	385-4444
Salem Middle	648-5000	Code Enforcement	385-4421
Salem High	648-5650	Zoning	385-8074
Virginia Power	888-667-3000	Health Department	518-2700
Waste Management	385-4650	Virginia Natural Gas	866-229-3578
		DMV	804-497-7100
<b>Emergency</b>	<b>911</b>		
<b>Police, Fire, Rescue Non-Emergency</b>	<b>385-5000</b>	Central Library	385-3000
		<b>Red Cross</b>	<b>486-1908</b>
<b>Poison Control Center</b>	<b>800-222-1222</b>	<b>Police 4th Precinct</b>	<b>385-2800</b>