



CADDY

Fall, 2017

Volume 29, Number 4

UPCOMING EVENTS

- * Assessments are late after September 30.
- * Adult Holiday Party- Dec. 1 and Children's Winter Fest Sat. Dec. 2, reservation forms Inside.

Follow date info for reservations or they will be returned to you if before the start date for the Adult Party. Only One Reservation per household accepted, Not multiple reservations.

- * 2018 Coupon Books to be mailed in Dec.

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2018 BUDGET ENCLOSED

Enclosed you will find a copy of the Budget, along with a letter outlining the fees and payment schedule. The assessments will increase to **\$333.00**. You may continue to pay the assessment in 3 installments, which will be **\$111.00 every 4 months**.

Please keep the budget handy so when you have a question you can check it out. Any questions can be directed in writing to the Board of Directors at the Association Office.

2018 COUPON BOOKS

The new coupon books for 2018 will be mailed out to each homeowner in December of 2017 from the printing company.

If you do not receive a coupon book the beginning of January you may drop off your check with your address on it, or call the office and they will be sure to order you a coupon book.

COMMUNITY FALL YARD SALE

The Glenwood Semi-Annual Yard Sale will be held on Saturday, November 4, 2017 from 8-2pm. The ad will be placed in the paper for you and balloons will be available at the Office, starting Oct. 23, 2017.



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GOLF NEWS

Glenwood's Annual Golf Tournament was a SUCCESS! We had **64** participants, down from 66 last year, but a good time was had by all. The winning teams were:

- 1st Place:** Ralph Loudermilk
Michael Loudermilk
Ron Ross
Jeff White
- 2nd Place:** Frankie Fells
C. Hughes
Robert Canada
- 3rd Place:** Jesse Espiritu
Raffy Clemente
Oscar Espiritu
Jun Espiritu

TOURNAMENT



THANKS TO ALL THAT PLAYED IN THE GLENWOOD TOURNAMENT!

Next Year - 9/28/2018 (subject to change) is the date to save for the next year's Golf Tournament***

GLENWOOD BOARD AND COMMITTEES

William Salisbury, President
 Petrina Young, Vice President
 Susan Cotthaus, Sec/Treasurer

Dan Baxter
 Bob Evans
 Britt Lipscomb
 Jim Sherman

Joseph Van Putten

Association Manager:

Carol Lare

Administrative Assistant:

Marie Werle

Community Inspector:

GLENWOOD COMMUNITY ASSOCIATION

2097 Round Hill Drive

Virginia Beach, VA 23464

Phone: 471- 6370

Fax: 471- 6294

Website: www.glenwoodca.com

E-Mails:

manager@glenwoodca.com

admin@glenwoodca.com

Business Office Hours:

Hours: Mon.- Fri. 9AM-5PM

Board Meetings

3rd Thursdays @ 7pm

Committees

Caddy Editor/Child Care Ads:

Susan Cotthaus

Covenants:

**Advertising-
 Architectural Control-
 Recreation-**

Please Contact Office

A WORD FROM THE GLENWOOD PRESIDENT

Hello, I am Bill Salisbury. I am the current President of the Glenwood Community Association. I want to send a special message out to the homeowners, the committees, and employees of the association. The homeowners who are volunteers of each of the associations committees, and the board of directors are often overlooked and deserve special recognition. Our two office employees work diligently to keep the association office running smoothly and keep the association in compliance within the rules of a HOA. As a member of the board of directors, I have witnessed the hard work all of these people dedicated to the planning of, and ensuring the success of each event held, and of the daily operation of the association.

THANK YOU ALL SO VERY MUCH!

To the homeowners: each day we all see communities becoming more and more divided. I would like to invite all of the Glenwood homeowners join in a common mission. The big word I want to use here is "Connect". Connect to your neighbors, connect to your neighborhood, and connect to the association. Help the Glenwood community come together. Become involved; get out meet your neighbors; visit our parks; walk the lakes in our common areas, and offer suggestions about what can be done to make our community better. What would help in getting other neighbors more engaged? All of us live in one of the top rated communities in Virginia Beach, but we must be diligent to remain at the top.

Again, thank you all who donate their time and work so hard for the Glenwood Community Association.

Bill Salisbury



NEWS BRIEFS - SUSAN COTTHAUS

BUSINESS OFFICE

Glenwood Office is open 9-5 pm Monday-Friday. Occupancy at other times is for a private party and the office is not open.

COMMUNITY DROPBOX

The drop box is located at the front of the building, so that you will be able to drive up to it and drop off any items that you have for the office including your assessment payments. Any association correspondence may be placed in the drop box. It is checked daily.

ADS

Ads are paid advertisements not endorsements by Glenwood Community Association, Inc.

NEWSLETTER

The Caddy is the easiest way to see what is going on, keep it handy on your refrigerator. It is better to reserve your spot at an event and cancel if you need to, than to try to get in after the deadline has passed.

Once the reservation deadline has passed, a wait list will be started. When cancellations occur the next on the list will be called. If you have questions please call the office, they will assist you the best they can or get an answer and call you back. Thanks in advance!

GLENWOOD CALENDAR OF EVENTS FOR 2017

All events held at the Community Center

NEW THIS YEAR– YOU MAY ONLY BRING IN THE RESERVATION FOR YOUR HOUSEHOLD. RESERVATIONS MAY NOT BE PLACED IN THE DROPBOX.

Dec. 1 Fri. Adult Holiday Party– Advance Reservations Required—DO NOT Drop off before 10 AM, Wednesday, November 8, 2017. The deadline for registration is Tuesday, November 21 or if the maximum capacity has been reached. All reservations must be delivered in person.

Dec. 2 Sat. Children’s Holiday Party 2-4pm– Deadline to Register is Tue., Nov. 21 at NOON

(Be ready to register once the Caddy states to do so to avoid disappointment).

GLENWOOD BOARD OF DIRECTORS MEETS THE THIRD THURSDAY OF EACH MONTH AT 7PM

Children’s Winterfest Party-Saturday, December 2, 2017 2-4pm

The Glenwood Community Association will hold its Annual Children’s Winterfest Party on Saturday, December 2, from 2- 4pm. Please register by filling out the form below and drop it off in the drop box, **by NOON, Wednesday, November 22, 2017.** Walk-ins cannot be guaranteed a treat from Santa. Please register early and get in on the fun! All Children (age 10 and under) are invited to explore the traditions of Hanukkah, Kwanza and Christmas. Crafts, Santa and possible pony rides will be here for your enjoyment. Feel free to bring your cameras. Cupcakes, cookies and a drink provided. Assessments **must** be paid.

-----CUT HERE-----CUT HERE-----

Family Name: _____

Address: _____

Boys: _____ Ages: _____ # Girls: _____ Ages: _____

Adults Attending: _____

Home Phone: _____ Cell Phone: _____

Email address: (Print Clearly) _____

(Acct) Office Use Only: _____



HAPPY HOLIDAYS



GLENWOOD!

Adult Holiday Party - December 1, 2017

NEW THIS YEAR– YOU MAY ONLY BRING IN THE RESERVATION FOR YOUR HOUSEHOLD. RESERVATIONS MAY NOT BE PLACED IN THE DROPBOX.

Reservations for the 2017 Holiday Party will begin at 10 am, Wednesday, November 8. This will allow every resident the opportunity to receive their newsletter prior to the commencement of reservations. Reservations dropped off early will be returned to the resident.

The Holiday Party will be held at the Glenwood Community Center on **Friday, December 1, 2017 from 7pm-11pm.** SEATING IS LIMITED, THEREFORE RESERVATIONS ARE REQUIRED. There is a **\$100.00 deposit required per couple, or \$50.00 deposit per person required.** This deposit will be fully REFUNDED TO ALL WHO ATTEND THE PARTY. **The Deposit is NON REFUNDABLE TO NO SHOWS. No one under the age of 21 will be admitted.** Please make check only (**No Cash**) payable to Glenwood Community Association, and be sure to include your account number on your check, and designate that it is for the Adult Party.

THE DEADLINE FOR RESERVATIONS IS NOON ON TUESDAY, NOVEMBER 21, UNLESS THE MAXIMUM CAPACITY IS REACHED BEFORE THAT DATE. A WAIT LIST WILL THEN BE STARTED FOR CANCELLATIONS. NO WALK-INS WILL BE PERMITTED.

Reservations will NOT BE accepted by phone due to the required deposit, and are limited to Glenwood Residents only. NO Guests please. (Dates are an exception). **Assessments must be paid in full to attend the party.**

Holiday casual dress is recommended.

Office hours are Monday-Friday 9am-5pm, to submit the reservation in person.

—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—

PLEASE PRINT CLEARLY:

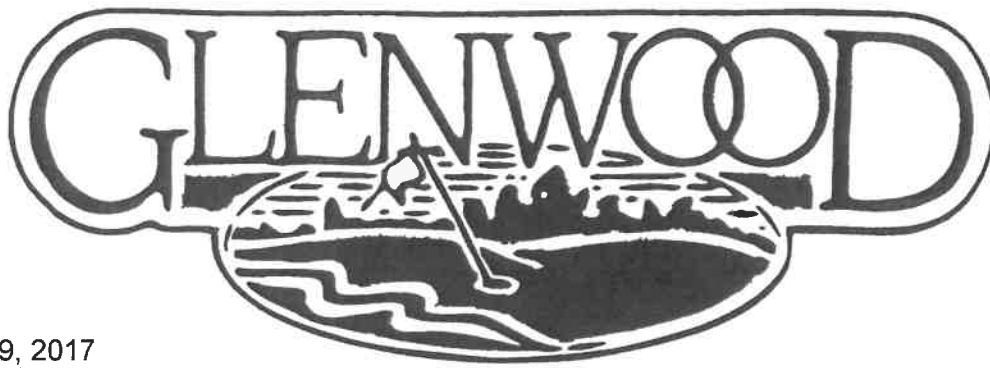
Name of Attendees: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Check made out to GCA for \$ _____ Check # _____





October 9, 2017

Glenwood Homeowner
Glenwood Community Association
Virginia Beach, VA 23456/23464

RE: 2018 Adopted Budget

Dear Glenwood Homeowner:

On Page 6, you will find the copy of the budget adopted by the Board of Directors to meet the operating expenses for Glenwood Community Association for the 2018 fiscal year. The association fee for 2018 will increase by \$9 for the year, which breaks down to \$27.75 per unit per month, with the annual fee being \$333.00. The fees may be paid in installments of \$111.00 three times a year.

In December, you will receive a coupon booklet similar to a mortgage payment booklet, in order to assist you with making your assessment payments. Keep this booklet with your other important papers as there will be a \$5.00 charge for replacement booklets. Please make your check payable to Glenwood Community Association and mail both the check and the payment coupon to the address indicated in the booklet, or take it to your nearest BB&T. These coupons are issued as a convenience, but are not required for the payment of your assessments. Online bill pay instructions will be in your coupon book. The coupon will note a "Serial No". This is your account number. To pay online, please follow the Bill Pay instructions on your coupon book. You will need the Bill Pay account number listed on your coupon. Payments without a coupon must be sent directly to the Association office.

Please remember that annual fees are due and payable without demand, the first day of January each year, however installment payments may be made as noted. Installment payments of \$111.00 each are due January 1, May 1, and September 1, and are considered late on the first of the following month, giving everyone a 30 or 31 day grace period.

Should you have any questions regarding the budget, **please direct them in writing to the Board of Directors**, and mail or drop off at in the drop box in front of the office.

Sincerely,
GLENWOOD COMMUNITY ASSOCIATION, INC.

Board of Directors

FORECAST 2018 OPERATING BUDGET
 DATE: 08/31/17
 PROPERTY: GLENWOOD COMMUNITY ASSOCIATION
 # OF UNITS 1950
 8

EXPENSES	2017 BUDGET	PER UNIT PER MONTH	2017 ACTUAL YTD	2017 PROJECTED	2018 BUDGET	PER UNIT PER MONTH
ADMINISTRATIVE						
INSURANCE	\$23,000	\$0.98	\$15,333.36	\$24,978.00	\$27,000.00	\$1.15
LEGAL	\$7,000	\$0.30	\$4,666.64	\$6,999.96	\$7,000.00	\$0.30
AUDIT	\$7,500	\$0.32	\$6,829.00	\$7,329.00	\$7,500.00	\$0.32
MANAGEMENT	\$158,377	\$6.77	\$96,395.01	\$154,348.95	\$162,066.00	\$6.93
POSTAGE	\$6,500	\$0.28	\$2,280.91	\$4,691.19	\$6,500.00	\$0.28
PRINTING	\$4,500	\$0.19	\$751.89	\$4,247.52	\$4,500.00	\$0.19
INSURANCE LOSSES	\$1,000	\$0.04	\$0.00	\$0.00	\$1,000.00	\$0.04
OFFICE SUPPLIES	\$7,000	\$0.30	\$6,496.77	\$8,896.77	\$8,500.00	\$0.36
EQUIP MAINTENANCE	\$11,000	\$0.47	\$8,824.76	\$13,237.14	\$13,500.00	\$0.58
MISC ADMIN	\$9,000	\$0.38	\$5,181.40	\$7,772.10	\$9,000.00	\$0.38
MISC SUPPLIES	\$2,500	\$0.11	\$1,024.15	\$1,536.23	\$2,500.00	\$0.11
UTILITIES						
ELECTRIC	\$19,000	\$0.81	\$11,177.38	\$16,766.07	\$18,000.00	\$0.77
WATER	\$2,500	\$0.11	\$1,802.27	\$2,599.84	\$2,750.00	\$0.12
SEWAGE	\$1,000	\$0.04	\$1,182.40	\$1,730.13	\$1,750.00	\$0.07
TELEPHONE/INTERNET	\$5,000	\$0.21	\$3,213.44	\$4,820.16	\$5,000.00	\$0.21
SECURITY	\$1,800	\$0.08	\$1,192.85	\$1,753.08	\$1,850.00	\$0.08
MAINTENANCE						
GENERAL	\$17,000	\$0.73	\$12,327.36	\$18,491.04	\$18,500.00	\$0.79
LANDSCAPING	\$4,500	\$0.19	\$2,877.00	\$4,315.50	\$4,500.00	\$0.19
GROUNDS	\$125,000	\$5.34	\$77,995.25	\$113,915.25	\$124,000.00	\$5.30
TRASH COLLECTION	\$4,800	\$0.21	\$2,849.92	\$4,731.92	\$5,000.00	\$0.21
RECREATIONAL						
RECREATION	\$37,276	\$1.59	\$8,868.02	\$33,760.80	\$37,276.00	\$1.59
POOL CONTRACT	\$82,300	\$3.52	\$65,840.00	\$82,300.00	\$84,100.00	\$3.59
POOL MAINTENANCE	\$5,250	\$0.22	\$2,790.00	\$5,901.00	\$6,000.00	\$0.26
POOL SUPPLIES	\$1,000	\$0.04	\$706.29	\$1,059.44	\$1,000.00	\$0.04
OTHER						
CAPITAL IMPROVEMENT	\$7,500	\$0.32	\$7,915.00	\$11,064.98	\$9,000.00	\$0.38
COMMUNICATIONS	\$6,000	\$0.26	\$2,954.17	\$5,908.34	\$6,000.00	\$0.26
FUT PROJECTS	\$6,037	\$0.26	\$0.00	\$0.00	\$6,000.00	\$0.26
MEMBERSHIP PARTICIPATION	\$6,700	\$0.29	\$2,535.95	\$3,759.95	\$7,000.00	\$0.30
OPERATING RESERVE	\$16,902	\$0.72	\$11,268.00	\$16,902.00	\$17,600.00	\$0.75
TOTAL EXPENSE	\$586,942	\$25.08	\$358,221.12	\$537,331.68	\$604,392.00	\$25.83

ITEM	CURRENT COST	YEARS REMAINING	% OF TOTAL	YEARS FUNDING	PER YEAR DEPOSIT	PAYMENT PER UNIT PER MONTH
SITE IMPROVEMENTS						
ASPHALT ROOF	\$40,650	10	3.30%	20	\$2,042.50	\$0.09
GROUNDS	\$11,890	7	0.96%	20	\$594.50	\$0.03
PLAYGROUNDS	\$139,800	1	11.34%	15	\$9,330.00	\$0.40
CONCRETE	\$36,346	49	2.95%	60	\$605.77	\$0.03
ASPHALT SURFACE	\$45,976	8	3.73%	20	\$2,268.80	\$0.10
FENCE	\$48,970	19	3.97%	30	\$1,642.33	\$0.07
POOL SHELL	\$295,580	34	23.99%	60	\$4,931.50	\$0.21
POOL	\$50,732	1	4.12%	15	\$3,372.14	\$0.14
POOL DECK	\$172,150	10	13.97%	30	\$5,748.33	\$0.25
POOL HOUSE	\$19,004	5	1.54%	30	\$633.05	\$0.03
PUMP/FILTERS/EQUIPMENT	\$27,500	12	2.23%	20	\$1,375.00	\$0.06
OFFICE BUILDING	\$53,125	12	4.31%	30	\$1,780.83	\$0.08
HVAC	\$57,050	18	4.63%	30	\$1,901.67	\$0.08
EQUIPMENT	\$56,125	3	4.55%	20	\$2,816.25	\$0.12
INTERIORS	\$177,460	19	14.40%	30	\$5,915.33	\$0.25

TOTAL RESERVE \$1,232,368 100.00% \$44,958.00 \$1.92

TOTAL EXPENSES \$649,350.00
 TOTAL INCOME 1950 Homes x \$333 Annual Assessment \$649,350.00

ANNUAL ASSESSMENT PAYABLE IN THREE INSTALLMENTS OF \$111.00 EACH \$333.00
 MONTHLY EQUIVALENT \$27.75

NIGHT DRIVING

As the days get shorter, we will all be faced with the potential to spend more time driving in the dark.

Driving at night can be tricky—especially through neighborhoods or dimly lit landscapes—so it's important to keep in mind a few basic guidelines to make sure you and your vehicle both are well-prepared for the trip. Consider the following suggestions to help get you to your destination safely.

Ensure headlights are aimed properly. If you think your headlights are casting light too far above or below your line of vision on the road, you may need to adjust their aim. You can do this either by following instructions in your vehicle owner's manual or seeking help from a vehicle maintenance professional.

Dim dashboard lights. Most vehicle makes and models come with a dimmer for the instrument panel. Make sure it's set to the lowest brightness to limit distraction. Also remember to turn off overhead or visor lights while driving, which also can limit visibility at night.

Don't wear tinted glasses. Yellow lenses sold to enhance nighttime driving could actually decrease visibility instead of amplify colors and objects. If you wear prescription lenses, opt for an anti-reflective coating, and clean them thoroughly and frequently to optimize effectiveness at night.

Learn how to spot animals and objects. While driving at night, be on the lookout for wildlife creatures' eyes, which can easily be spotted as pairs of glowing retinas. Any animals' eyes—like raccoons or deer—typically will reflect the light from your headlights long before their true shapes come into view.

Don't focus on headlights in oncoming traffic. Keep your eyes on the road in front of you and avoid looking into the headlights of oncoming traffic—especially if you notice a car using the high-beam headlight setting. If the headlights on the car behind you cause a glare in your rearview mirror, adjust the mirror.

Clean your windshield. Use a clean microfiber cloth or newspaper to clean the windshield—inside and out. Make sure the windshield is streak- and smudge-free before driving at night, and try to avoid wiping window condensation with your hands. Fingerprints and oils from your skin can cause streaks that limit visibility in the dark.



Papa Murphy's
3545 Buckner Blvd., Virginia Beach, VA
(Across from Farm Fresh)
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2097 Round Hill Drive
Virginia Beach, VA 23464

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NORFOLK,
VA
PERMIT NO
2217



The Glenwood Board of Directors and Staff,
Send Their Best Wishes for a Safe and Happy Holiday Season.

Bill, Petrina, Susan, Dan, Bob, Joe, Jim, Britt
Carol, & Marie