



CADDY

Fall, 2016

Volume 28, Number 4

2017 BUDGET ENCLOSED

UPCOMING EVENTS

- * Assessments are late after September 30.
- * Adult Holiday Party- December 2nd and Children's Winter Fest December 3rd - reservation forms inside.
- * 2017 Coupon Books will be mailed out in December

ASSESSMENTS WILL REMAIN \$324 FOR 2017

Enclosed you will find a copy of the Budget, along with a letter outlining the fees and payment schedule. The assessments will remain the same at \$324.00. You may continue to pay the assessment in 3 installments, which will be \$108 every 4 months.

Please keep the budget handy so when you have a question you can check it out. Any questions can be directed in writing to the Board of Directors at the Association Office.

2017 COUPON BOOKS

The new coupon books for 2017 will be mailed out to each homeowner in December of 2016. The coupons will be from BB&T, and will contain your Billpay information. Some owners are still trying to pay through Smart-Street, which we have not used since 2015. PLEASE USE YOUR CURRENT ACCOUNT NUMBER, AND NOT ANY PREVIOUS ACCOUNT NUMBER TO EXPEDITE YOUR PAYMENT.

If you do not receive a coupon book by the beginning of January, you may drop off your check at the office, or send it to the office by mail.

GOLF NEWS

Glenwood's Annual Golf Tournament was another huge SUCCESS, and a lot of fun. The winning teams were:

1st Place: Jim Sherman

Bob Evans

Roy Hornback

Bill Davis

2nd Place: Jeff Noss

Frank Kauflin

Ralph Loudermilk

Mike Loudermilk

3rd Place: Jesse Espiritu

Roy Estaris

Jun Espiritu

Willie Espiritu



CONGRATULATIONS TO ALL!

**** 9/15/2017 is the date to save for the next annual golf tournament.****

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FALL COMMUNITY YARD SALE

The Glenwood Semi-Annual Yard Sale will be held on Saturday, Nov. 5, 2016 from 8-2pm. The ad will be placed in the paper for you and balloons will be available at the Office, starting October 24, 2016.



GLENWOOD BOARD AND COMMITTEES

Britt Lipscomb, President
Petrina Young, Vice President
Susan Cotthaus, Sec/Treasurer

Dan Baxter

Bob Evans

William Salisbury

Joseph Van Putten

Jim Sherman

Association Manager:

Carol Lare

Administrative Assistant:

Marie Werle

Community Inspector:

GLENWOOD COMMUNITY ASSOCIATION

2097 Round Hill Drive
Virginia Beach, VA 23464

Phone: 471- 6370

Fax: 471- 6294

Website: www.glenwoodca.com

E-Mails:

manager@glenwoodca.com

admin@glenwoodca.com

Business Office Hours:

Hours: Mon.- Fri. 9AM-5PM

Board Meetings

3rd Thursdays @ 7pm

Committees

Caddy Editor/Child Care Ads:

Susan Cotthaus

Covenants:

Advertising-

Architectural Control-
Recreation-

Please Contact Office

NEWS BRIEFS - SUSAN COTTHAUS

COMMUNITY DROPBOX

The drop box is located at the front of the building, so that you will be able to drive up to it and drop off any items that you have for the office including your assessment payments. Any association correspondence may be placed in the drop box. It is checked daily.

BUSINESS OFFICE

Glenwood Office is open 9-5 pm Monday-Friday. Occupancy at other times is for a private party and the office is not open.

NEWSLETTER

The Caddy is the easiest way to see what is going on, keep it handy on your refrigerator, it is better to reserve your spot at an event and cancel if you need to, than to try to get in after the deadline has passed. Once the reservation deadline has passed, a wait list will be started. When cancellations occur the next on the wait list will be called. If you have questions please call the office, they will assist you the best they can or get an answer and call you back. Thanks in advance!

Ads are paid advertisements not endorsements by Glenwood Community Association, Inc.



MODIFICATIONS

AND/OR

ADDITIONS

Please remember to submit an application prior to having any changes made on your property. This includes but is not limited to sheds, paint, roofs, room additions, etc. If you are uncertain as to whether or not an application is necessary, we would rather have you err on the side of caution and send one in. Please be sure to include all plats, plans, dimensions, color samples, etc. necessary to fully explain your change.

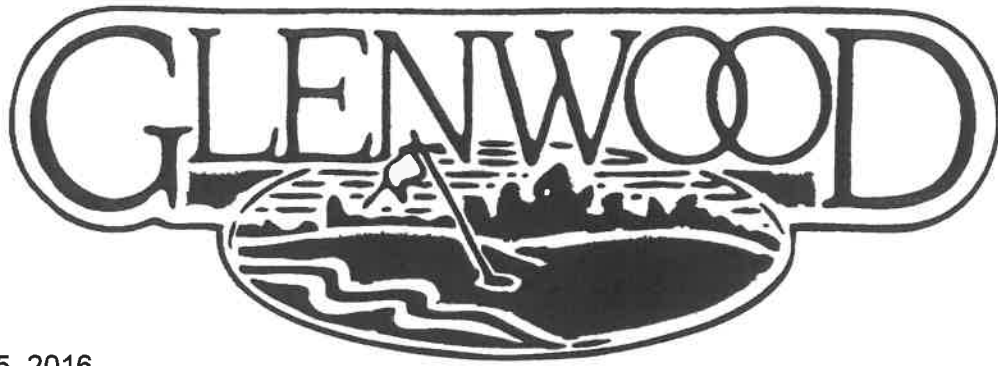
Thank you in advance for your assistance in resolving matters before a notice needs to be sent. If you have a question as to whether or not something is in violation, please do not hesitate to give the office a call.

HOLIDAY LIGHTS REMINDER

The ACC guidelines note that all holiday decorations be removed **NO** later than 14 days after the holiday. As such, all Halloween decorations are to be removed by November 14, 2016, and all seasonal decorations are to be removed by January 14, 2017.

RESALE DISCLOSURE

Please remember that when selling your house, you will need to provide the buyer with a resale disclosure package. This is required by the Commonwealth of Virginia, and it provides the buyer with a new set of documents, financial statements, the disclosure statement and other information pertinent to the Association. When a contract is signed for the sale, have your agent go online to www.HomeWiseDocs.com to order the package. The cost for the package is \$200.00.



October 5, 2016

Glenwood Homeowner
Glenwood Community Association
Virginia Beach, VA 23456/23464

RE: 2017 Adopted Budget

Dear Glenwood Homeowner:

On Page 7, you will find the copy of the budget adopted by the Board of Directors to meet the operating expenses for Glenwood Community Association for the 2017 fiscal year. The association fee for 2017 will remain \$27.00 per unit per month, with the annual fee being \$324.00. The fees may be paid in installments of \$108.00 three times a year.

In December, you will receive a coupon booklet similar to a mortgage payment booklet, in order to assist you with making your assessment payments. Keep this booklet with your other important papers as there will be a \$5.00 charge for replacement booklets. Please make your check payable to Glenwood Community Association and mail both the check **and** the payment coupon to the address indicated in the booklet, or take it to your nearest BB&T. These coupons are issued as a convenience, but are not required for the payment of your assessments. Online bill pay instructions will be in your coupon book. The coupon will note a "Serial No". This is your account number. To pay online, please follow the Bill Pay instructions on your coupon book. You will need the Bill Pay account number listed on your coupon. Payments without a coupon must be sent directly to the Association office.

Please remember that annual fees are due and payable without demand, the first day of January each year, however installment payments may be made as noted. Installment payments of \$108.00 each are due January 1, May 1, and September 1, and are considered late on the first of the following month, giving everyone a 30 or 31 day grace period.

Should you have any questions regarding the budget, **please direct them in writing to the Board of Directors**, and mail or drop off at in the drop box in front of the office.

Sincerely,
GLENWOOD COMMUNITY ASSOCIATION, INC.

Board of Directors

HAPPY HOLIDAYS



GLENWOOD!

Adult Holiday Party - December 2, 2016

Reservations for the 2016 Holiday Party **will not be taken until Wednesday, November 9, at 10 am.** This will allow every resident the opportunity to receive their newsletter prior to the commencement of reservations. Reservations dropped off early will be returned to the resident.

The Holiday Party will be held at the Glenwood Community Center on **Friday, December 2, 2016 from 7pm-11pm.** SEATING IS LIMITED, THEREFORE RESERVATIONS ARE REQUIRED. There is a **\$100.00 deposit required per couple, or \$50.00 deposit per person.** This deposit will be fully REFUNDED TO ALL WHO ATTEND THE PARTY. **The Deposit is NON REFUNDABLE TO NO SHOWS. No one under the age of 21 will be admitted.** Please make check only (**No Cash**) payable to Glenwood Community Association, and be sure to include your account number on your check, and **designate that it is for the Adult Party.**

THE DEADLINE FOR RESERVATIONS IS TUESDAY, NOVEMBER 22, AT NOON UNLESS CAPACITY OF 160 IS REACHED BEFORE THAT DATE. A WAIT LIST WILL THEN BE STARTED FOR CANCELLATIONS. NO WALK-INS WILL BE PERMITTED.

Reservations will NOT BE accepted by phone due to the required deposit, and are limited to Glenwood Residents only. NO Guests please. (Dates are an exception). **Assessments must be paid in full.** Holiday casual dress is recommended.

Please drop off your reservation in person, or use the drop box in front of the building. Please place check in a sealed envelope with the form filled out below. Office hours are Monday-Friday 9am-5pm, if you would like to submit the reservation in person.

DO NOT DROP OFF BEFORE WEDNESDAY, NOVEMBER 9, AT 10 AM

—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—CUT HERE—

PLEASE PRINT CLEARLY:

Name of Attendees: _____

Address: _____ Home Phone: _____

Cell Phone: _____ Check made out to GCA for \$ _____

Check # _____

Office Use Only: Rec'd by Office—date: _____



NEIGHBORHOOD WATCH

By Jim Sherman



Hi Everyone. Hope you had a safe and productive Summer. With the holidays in November and December, our next meeting will be sometime the early part of 2017. If you change your email don't forget to send me the new one, so we can keep you in the know.

As always, phone or email me with any problems—AFTER You Call 757-385-5000. If an emergency; **CALL 911**. We still need more residents we are just over 500 homes out of 1,950 call to be put on the list.

The Neighborhood Watch Program is not an official function of the Association, it is being published as a community service announcement.

COMMUNITY CENTER RENTALS

Rental Dates may be made up to a year in advance, however, in order to lock in the date, you will have to come in to sign the contract and pay the deposit and rental fee as soon as the date is booked. Effective 1/1/17, the rental fee will be \$500, however the deposit will drop to \$400. The \$900 is to be paid at the time the contract is signed. Balloons are an additional deposit-ask for details. The slight increase will enable the association to obtain Event Insurance for each party. If you are planning an event, please have a few possible dates in mind when contacting the office, as your first date may already be booked.

WINE TASTING



We had a great turnout and a good time in September. Virginia/North Carolina Wines was our theme and Farm Fresh was our Wine Depot for the tasting. We thank Sheryll, the Wine Steward from Haygood Farm Fresh for her expertise and guidance for our event again this year. We had 9 wines to sample with suggested foods that complimented each one. Our theme for next year is still undecided, but will let you know in plenty of time. Please join us!

SCHOOL CONTRIBUTIONS



Area schools are saving Campbell's Soup UPC's, however this will be the last year. It is anticipated that the program will be stopping in August. Only those UPC's with Labels for Education will be accepted. General Mills Box Top's, Tyson Project A+ strips from the tops of the frozen bags and the side panels of the boxes can still be turned in, and don't forget to use your Farm Fresh tag. If you need one contact your local school. Also remember to relink at Harris Teeter with your VIC card. Go to the websites for more details or contact your local school.

Children's Holiday Party-Saturday, December 3, 2016 2-4pm

The Glenwood Community Association will hold its Annual Children's Holiday Party on Saturday, December 3, from 2-4pm. Please register by filling out the form below and drop it off at the office, **by NOON, Wednesday, November 22nd, 2016**. Walk-ins cannot be guaranteed a treat from Santa. Please register early and get in on the fun! All Children (age 10 and under) are invited to explore the traditions of Hanukkah, Kwanza and Christmas! Crafts, Santa and possible pony rides will be here for your enjoyment. Feel free to bring your cameras. Cupcakes, cookies and a drink provided. Association assessments **must** be paid.

-----CUT HERE -----CUT HERE -----

Family Name: _____ Address: _____

Boys: ___ Ages: _____ # Girls: ___ Ages: _____ # Adults Attending: _____

Home Phone: _____ Cell Phone: _____

Email address: (Print Clearly) _____

(Acct) Office Use Only: _____



GLENWOOD CALENDAR OF EVENTS FOR 2016

All events held at the Community Center

Dec. 2 Fri. Adult Holiday Party– Advance Reservations Required—DO NOT Drop off before Wednesday, November 9, 2016 @ 10am. Deadline is Tuesday, November 22nd or before, if the 160 has been reached. A wait list will then be started. **ASSESSMENTS MUST BE PAID.**

Dec. 3 Sat. Children’s Holiday Party 2-4pm– Deadline to Register is Tuesday, November 22nd at NOON

(Be ready to register once the Caddy states to do so.)

GLENWOOD BOARD OF DIRECTORS MEETS THE THIRD THURSDAY OF EACH MONTH AT 7PM

CHILD CARE PROVIDERS

If you would like to have your name added to this listing, please contact the office. Please check prior to the 1st of each month to ensure a listing in the next issue. NOTE: These are paid listings ONLY, **NOT ENDORSEMENTS BY THE GCA.** (Providers names will be rotated with each Caddy issue). Payments of \$15.00 an issue or \$50.00 for an entire year for members, may be made the first time you place the ad, and then you would not have to make a payment for each issue. (Four issues would be a year depending on when your start). Non members please call for prices.

Oct. 2016

Joanne Lambeth Gamble 471-3926 Voluntarily Registered Home Daycare-infant thru preschool, CPR/FA Certified –20 years in business. (Email– JoannLG@cox.net) M-F 7am-5pm

Shirley Sheldon 495-7161 6 wks. & up FT/PT, CPR/FA, b/a school, Glenwood School zone. Weekends and over nights are avail.



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GLENWOOD RESIDENTS ONLY
MENTION THIS AD FOR A SPECIAL DISCOUNT!
1925 LANDSTOWN CENTRE WAY (757) 932-5382
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Jess & Grace

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☎ Jess: (754) 229-LULA ☎ Grace: (757) 598-4LLR

✉ llr2chicboutique@gmail.com

📍 LuLaRoe Jess & Grace @lularoejessandgrace

WANT TO SEE YOUR AD HERE, AND REACH A TARGET MARKET? CONTACT THE ASSOCIATION OFFICE FOR INFORMATION IN PLACING YOUR AD IN THE NEXT CADDY!!



FORECAST 2017 OPERATING BUDGET
 DATE: 09/01/16
 PROPERTY: GLENWOOD COMMUNITY ASSOCIATION
 # OF UNITS 1950
 8

EXPENSES	2016 BUDGET	PER UNIT PER MONTH	2016 ACTUAL YTD	2016 PROJECTED	2017 BUDGET	PER UNIT PER MONTH
ADMINISTRATIVE						
INSURANCE	\$22,420	\$0.96	\$14,487.68	\$21,831.00	\$23,000.00	\$0.98
LEGAL	\$7,000	\$0.30	\$4,260.00	\$6,390.00	\$7,000.00	\$0.30
AUDIT	\$7,250	\$0.31	\$6,927.46	\$7,200.00	\$7,500.00	\$0.32
MANAGEMENT	\$144,262	\$6.17	\$85,589.58	\$142,629.35	\$156,077.00	\$6.67
POSTAGE	\$7,000	\$0.30	\$2,235.36	\$5,666.79	\$7,000.00	\$0.30
PRINTING	\$4,000	\$0.17	\$893.51	\$4,013.51	\$4,500.00	\$0.19
INSURANCE LOSSES	\$1,000	\$0.04	\$0.00	\$0.00	\$1,000.00	\$0.04
OFFICE SUPPLIES	\$6,500	\$0.28	\$4,871.63	\$7,307.45	\$7,000.00	\$0.30
EQUIP MAINTENANCE	\$12,000	\$0.51	\$7,234.98	\$10,852.47	\$12,000.00	\$0.51
MISC ADMIN	\$9,000	\$0.38	\$4,418.28	\$6,627.42	\$9,000.00	\$0.38
MISC SUPPLIES	\$3,000	\$0.13	\$505.42	\$758.13	\$3,000.00	\$0.13
UTILITIES						
ELECTRIC	\$20,000	\$0.85	\$12,176.49	\$18,264.74	\$20,000.00	\$0.85
WATER	\$3,000	\$0.13	\$1,120.18	\$1,680.27	\$3,000.00	\$0.13
SEWAGE	\$1,300	\$0.06	\$366.15	\$732.30	\$1,300.00	\$0.06
TELEPHONE/INTERNET	\$5,000	\$0.21	\$2,956.20	\$4,434.30	\$5,000.00	\$0.21
SECURITY	\$1,775	\$0.08	\$1,192.85	\$1,753.11	\$1,775.00	\$0.08
MAINTENANCE						
GENERAL	\$17,000	\$0.73	\$12,433.14	\$18,649.71	\$17,000.00	\$0.73
LANDSCAPING	\$6,000	\$0.26	\$2,265.00	\$6,534.70	\$6,000.00	\$0.26
GROUNDS	\$125,000	\$5.34	\$80,455.25	\$114,975.85	\$125,000.00	\$5.34
TRASH COLLECTION	\$4,800	\$0.21	\$3,114.13	\$4,452.13	\$4,800.00	\$0.21
RECREATIONAL						
RECREATION	\$37,276	\$1.59	\$8,777.59	\$34,071.34	\$37,276.00	\$1.59
POOL CONTRACT	\$83,600	\$3.57	\$66,880.00	\$83,600.00	\$85,500.00	\$3.65
POOL MAINTENANCE	\$5,250	\$0.22	\$5,930.50	\$9,041.50	\$5,250.00	\$0.22
POOL SUPPLIES	\$1,000	\$0.04	\$724.28	\$971.75	\$1,000.00	\$0.04
OTHER						
CAPITAL IMPROVEMENT	\$10,000	\$0.43	\$6,717.68	\$6,717.68	\$10,000.00	\$0.43
COMMUNICATIONS	\$5,091	\$0.22	\$2,937.68	\$5,875.36	\$6,000.00	\$0.26
FUT PROJECTS	\$12,746	\$0.54	\$0.00	\$0.00	\$10,064.00	\$0.43
MEMBERSHIP PARTICIPATION	\$7,700	\$0.33	\$5,497.93	\$6,796.93	\$5,700.00	\$0.24
OPERATING RESERVE	\$16,902	\$0.72	\$11,268.00	\$16,902.00	\$16,902.00	\$0.72
TOTAL EXPENSE	\$586,872	\$25.08	\$358,221.12	\$537,331.68	\$598,644.00	\$25.58

ITEM	CURRENT COST	YEARS REMAINING	% OF TOTAL	YEARS FUNDING	PER YEAR DEPOSIT	PAYMENT PER UNIT PER MONTH
SITE IMPROVEMENTS						
ASPHALT ROOF	\$40,650	10	3.30%	20	\$2,022.50	\$0.09
GROUNDS	\$11,890	7	0.96%	20	\$594.50	\$0.03
PLAYGROUNDS	\$139,800	1	11.34%	15	\$9,310.00	\$0.40
CONCRETE	\$36,346	49	2.95%	60	\$605.77	\$0.03
ASPHALT SURFACE	\$45,976	8	3.73%	20	\$2,288.80	\$0.10
FENCE	\$48,970	19	3.97%	30	\$1,622.33	\$0.07
POOL SHELL	\$295,590	34	23.99%	60	\$4,921.50	\$0.21
POOL	\$50,732	1	4.12%	15	\$3,370.14	\$0.14
POOL DECK	\$172,150	10	13.97%	30	\$5,728.33	\$0.24
POOL HOUSE	\$19,004	5	1.54%	30	\$633.05	\$0.03
PUMP/FILTERS/EQUIPMENT	\$27,500	12	2.23%	20	\$1,365.00	\$0.06
OFFICE BUILDING	\$53,125	12	4.31%	30	\$1,770.83	\$0.08
HVAC	\$57,050	18	4.63%	30	\$1,901.67	\$0.08
EQUIPMENT	\$56,125	3	4.55%	20	\$2,806.25	\$0.12
INTERIORS	\$177,460	19	14.40%	30	\$5,915.33	\$0.25
TOTAL RESERVE	\$1,232,368		100.00%		\$44,856.00	\$1.92
TOTAL EXPENSES					\$643,500.00	
TOTAL INCOME 1950 Homes x \$330 Annual Assessment					\$643,500.00	

ANNUAL ASSESSMENT PAYABLE IN THREE INSTALLMENTS OF \$110.00 EACH \$330.00
 MONTHLY EQUIVALENT \$27.50



Glenwood Community Association
2097 Round Hill Drive
Virginia Beach, VA 23464

PSRT STD
US POSTAGE
PAID
NORFOLK,
VA
PERMIT NO
2217



The Glenwood Board of Directors and Staff,
Send Their Best Wishes for a Safe and Happy Holiday Season.

Britt, Petrina, Susan, Dan, Bob, Bill, Joe, Jim

Carol, & Marie